**Minutes**

**Colorado NAHRO**

**Colorado NAHRO Board of Directors**

**Board Meeting of January 16, 2018**

**9:30 – 11:30 am**

1. **Welcome and Call to Order**

President Gladwell called the meeting to order at 9:35 am. As there was a quorum, the following business was transacted.

Board Members Present:

|  |  |  |
| --- | --- | --- |
| Troy Gladwell | Dave Martens | Daniel Murray |
| Carol McGrath | Lori Rosendahl (by phone) | Craig Maraschky (by phone) |
| Ted Ortiviz (by phone) | Duane Hopkins | Emily Sander |
| Peter Lifari (byphone) | Alisa Wilson (by phone) |  |
| Don May | Masouda Omar |  |

1. **Approval of Minutes from December 19, 2017**

Duane Hopkins made a motion to approve the meeting minutes; seconded by Daniel Murray. All in favor.

1. **President’s Report – Troy Gladwell**

No report to share.

1. **Financial Report – Carol McGrath**
2. **2017 Year End Financial Report.** Carol McGrath provided an update that year-end financial statements were circulated to the Board electronically. The 2018 conference expense has been moved to the pre-paid account to minimize year-end variances.
3. **YTD Financials**. The profit and loss as of end of 12/31/17 reflects a balance sheet of $88K. The P&L statement reflects deducting the cost of the Advocacy Toolkit and other adjustments. Ms. McGrath noted if authorized signers on the bank account want to get a credit card while possible, would take many steps to finalize paperwork with the bank, including a signature of guarantee.
4. **Updated 2018 Operating Budget**. Operating budget changes from the previous Board meeting have been incorporated and an updated one will be circulated.
5. **Old Business Updates**
6. **DOH Developer’s Working Group – Troy Gladwell**

President Gladwell indicated a meeting with Alyssa Wilson at DOH had been scheduled for Friday, January 19th.

1. **Colorado Legislative Update – Craig Maraschky**

State LIHTC extension SB-007 as proposed would extend the program for four years through 2024. A handout of the proposed legislation was passed out. Board members were encouraged to contact the Finance Committee to offer support for the extension. Craig Maraschky made a motion to have the Colorado NAHRO Board pass a resolution to express its support for the State LIHTC extension. Motion was approved. Alison Wilson and Masouda Omar abstained.

1. **Outreach Coordinator- Troy Gladwell**

President Gladwell noted the consultant is meeting with stakeholders and a draft report will be issued soon.

1. **Directors and Officers Insurance**

Dave Martens confirmed the NAHRO national policy covers members when acting on behalf of the organization. It doesn’t appear coverage extends to Colorado membership. Additional research will be conducted and presented at the next Board meeting.

1. **Advocacy Toolkit Update**

No key updates to report. A YouTube video is being created to educate members on how to use the Advocacy Toolkit. A presentation will also be part of the NAHRO conference luncheon in May. The individual to present the Toolkit has not been identified yet.

1. **Vera Institute/DOH Partnership Update**

DOH is working on an initial informational date with Vera to learn more. Dave Martens will communicate dates and other information with the Board. NAHRO is also pulling together a session at the conference on the topic in May.

1. **Solar Energy Program Ismael/Troy**

A meeting is being scheduled with update to be shared at the next meeting.

**VI. New Business**

1. **2018 Legislative Agenda**

At MPNAHRO annual planning retreat on 2/7 and 2/8 the legislative agenda will be put together. Dave Martens solicited input from the Board to include in the discussions. Several Colorado NAHRO Board Members planning to attend. Suggestion was made to add a rural focus.

1. **Vail Conference Update- Dave Martens**

Overall, sessions have been identified. A special MPNAHRO Leadership Summit is being organized for directors and deputies.

1. **Closing Session Discussion.** Committee agreed to doing topical roundtable and currently working on identifying topics.
2. **Sponsor Recruitment.** $13K has been raised so far. Further outreach will be conducted to Board Members to identify additional opportunities. A topic of next meeting will be a discussion on member dues and strategy to identify new sponsors.
3. **2018 Poster Contest**

Dave Martens indicated notices are going out this month. Each state will hold their own competition and only finalists will be shared at the conference.

1. **National HAHRO Committee Reports/Business**

Duane Hopkins who is on the steering committee noted efforts are being made to determine viability of the summer conference and members can expect recommendations.

1. **Meeting Schedule**

Meeting schedules have been sent to the Board. Troy will not be at April meeting and Ted Ortiviz will run the meeting.

**VIII. I. Adjournment**

As there was no other business to conduct the meeting adjourned at 10:41 am. Motion to adjourn was made by Don May.