**Minutes**

**Colorado NAHRO**

**Colorado NAHRO Board of Directors**

**Board Meeting of September 18, 2018**

**9:30 – 11:00 am**

1. **Welcome and Call to Order**

President Gladwell called the meeting to order at 9:30 am. As there was a quorum, the following business was transacted.

Board Members Present:

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| --- | --- | --- |
| Troy Gladwell | Lori Rosendahl | Via Telephone |
| Ed Talbot | Craig Maraschky | Julie Brewen |
| Duane Hopkins | Joan Smith | Ted Ortiviz |
| Tami Fischer | Wendy Hawthorne |  |
| Emily Sander |  |  |

1. **Approval of Minutes from August 21, 2018**

Tami Fischer made a motion to approve the meeting minutes; seconded by Ed Talbot. All in favor.

1. **President’s Report – Troy Gladwell**

No report.

1. **Financial Report**
2. **YTD Financials**. Carol McGrath on vacation, no report.
3. **Old Business Updates**
4. **DOH Developer’s Working Group – Troy Gladwell**

Troy will be working with Wendy Hawthorne to provide an interface between development projects in the state and the Division of Housing.

1. **Colorado Legislative Update – Craig Maraschky –** Craig reported that the State Legislature is still in recess but he ill be attending a luncheon today with the new Executive Director of Housing Colorado, Elena Wilkins.
2. **Outreach Coordinator- Troy Gladwell**

Troy reported that Peter Lifari and Ismael Guerrero have not had a chance to follow up on the items discussed at their last meeting.

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1. **Rural Housing Authority Engagement –** Duane Hopkins reported that Saundra Roberts would not be able to participate in the national NAHRO travel due to a lack of capacity at her agency. He agreed to contact her to discuss whether she could participate in Colorado NAHRO Board meetings and activities either via teleconference or travel. Ted Ortiviz agreed to reach out to some of the agencies in rural southern Colorado to see if anyone was interested in getting more involved in CoNAHRO. Troy also reported that he spoke to Jodie Kole, the E.D. at Grand Junction, and she expressed an interest in serving on the CoNAHRO Board.

After discussion about how to better engage rural members in CoNAHRO activities, President Gladwelll decided to form a ***Small Agency Task Force*** which could participate in Board meetings as an ad hoc committee.

There was also a discussion on whether a Board position could be created for Jody Kole since there are no current vacancies.

Dave was asked to review the bylaws and do some general research on both the establishment of a Small Agency Task Force and the creation of a Board position for Jody.

1. **2019 Conference Site Selection**- Dave reported that he was in the final stages of finalizing the contract with the Vail Marriott for the May 13-17, 2019 conference. This will be finished on September 19.
2. **Travel Scholarship Policy/ Procedure**- Dave presented a second draft of the Travel Scholarship program with changes from the last meeting. Ed Talbot suggested that the actual scholarship payout should take place after the travel has been completed with an invoice required for reimbursement. Tami Fischer motioned for approval of the travel policy with Ed’s suggested changes, Craig Maraschky seconded the motion, all approved.
3. **Commissioner’s Training**- Joan Smith presented a survey she put together to send out to Commissioners and Board Members. It was agreed that Dave will broadcast the survey out to Executive Directors with a request that they forward it to their Commissioners and Directors. Dave will also contact Janice Rodriguez at HUD to see if they would share their list of Commissioners or, if not, whether they would be will to send out the survey for CoNAHRO.
4. **New Executive Director Quarterly Gatherings-** The firstgathering will take place in the first half of November, time and place to be determined. Dave will work with Lori and Troy on establishing details and sending out an invitation.
5. **Governor’s Office Survey-** Lori Rosendahl reported that she had met with Katherine Helgerson at DOH and got a clarification on the Survey request. An intern at the governor’s office attended a meeting with disabled constituents and was told a common waiting list application would help them access housing.  Katherine says that we should fill out the survey honestly and help them guide the committee’s focus.  **She says they will be answering no to a common application** as it will be just as difficult for them as it would be for us.  **As far as placing wait list opening dates on their website it is as simple as us sending them an email letting them know the list will be opening.**

Lori concluded that there is nothing nefarious about the survey request and that we should re-send the survey with an explanation of intent. Dave will contact DOH to see if the Governor’s Office is still seeking the survey data and if so, he will prepare a memo to attach to the survey and review it with Lori prior to sending.

1. **Unit Survey Results-** Dave reported that he had re-sent the unit survey request and has now received a total of 20 responses. He will continue to collect the data with the long-term intention of using the information to do a review of the Colorado NAHRO dues structure.

1. **New Business**
2. **Proxy Representation at Board Meetings-** Tami Fischer suggested that CoNAHRO consider enacting a proxy system by which a Board Member who was unable to attend a meeting could assign a staff member from their organization to attend the meeting and vote. People liked the idea and we agreed to do more research in terms of implementation and the bylaws.
3. **AFH Rule Change-** Ed Talbot shared that the comment period for the HUD proposed rule change is October 15.
4. **Other HUD Activity-** Lori Rosendahl reported that HUD is changing ACC contract terms to make it more difficult, if not impossible, to sue HUD. HUD is in the process of replacing the Region VIII Director and we fear it will not be someone with local knowledge.
5. **NAHRO Steering Committee-** Duane Hopkins reported that the National NAHRO Steering Committee was working with CLPHA and PHADA to draft a position paper on HUD activities.
6. **Educational Scholarships-** It was agreed that CoNAHRO would offer educational scholarships in 2019 with the approximately $3000 that has built up in the Escrow account. There was also discussion about trying to raise additional educational scholarship funding through our sponsor relationships. Dave was asked to draft a program and look at whether such a program would be doable.
7. **National NAHRO Committee Reports/Business –** Dave reported that the national NAHRO Member Services committee approved Phoenix as the site for the 2021 national conference and Duane indicated this was approved by the Steering committee. Dave also reported that the name of the MSC or Manufacturers Supply Council has been changed to the Business Partnership Committee (BPC) and Duane indicated this was also approved by the Steering Committee.
8. **Agency Development Grand Openings-** Tami Fischer announced that MWHS’ 5800 Alameda redevelopment Grand Opening will take place on October 9th and everyone is invited. Lori Rosendahl mentioned that JeffCo’s Vista El Rancho development groundbreaking is taking place on October 12.
9. **DOH Report-** Wendy Hawthorne handed out an Overview and FY2018 Outcomes report on the Homeless Solutions Program being administered by the Division of Housing.
10. **Meeting Schedule**

Meeting schedules have been sent to the Board. The next board meeting is October 16, 2018

**VIII. Adjournment**

As there was no other business to conduct the meeting adjourned at 10:43 am.