**Minutes**

**Colorado NAHRO**

**Colorado NAHRO Board of Directors**

**Board Meeting of October 17, 2017**

**9:30 – 11:30 am**

1. **Welcome and Call to Order**

President Gladwell called the meeting to order at 9:34 am. As there was a quorum, the following business was transacted.

Board Members Present:

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| --- | --- | --- |
| Troy Gladwell | Dave Martens | Daniel Murray |
| Carol McGrath | Emily Sander | Corey Reitz |
| Ed Talbot | Duane Hopkins | Peter Lifari |
| Lori Rosendahl | Alisa Wilson | Julie Brewen (Via Phone) |
| Tami Fischer | Ted Ortiviz | Masouda Omar |

1. **Approval of Minutes from September 19, 2017**

Duane Hopkins made a motion to approve the meeting minutes; seconded by Alisa Wilson. All in favor.

1. **President’s Report – Troy Gladwell**

President Gladwell congratulated CONAHRO Board Member, Don May who received the Eagle Award at the annual Housing Colorado Conference.

1. **Financial Report – Carol McGrath**

Carol McGrath reported that Quicken is up and running. As of 9/30/17, the balance sheet reflected a cash balance of $121K. A recommendation was made by the Board to include variances of 10% (+/-) as a footnote on the financials going forward.

Duane Hopkins made a motion to approve the financial report; seconded by Don May. All in favor.

1. **Old Business Updates**
2. **DOH Developer’s Working Group – Julie Brewen /Troy Gladwell**

A meeting will be scheduled soon and meanwhile, DOH announced that new projects seeking HOME/state funding will be permitted to use the LIHTC application instead of submitting a separate application.

1. **Colorado Legislative Update – Craig Maraschky**

Don May encouraged board members to visit the *Advocacy Center* page on national NAHRO’s website to support several proposed Federal LIHTC bills.

1. **2018 MPRC Conference Update – Dave Martens**

Determination is being made whether to host a regional conference in 2018. Duane Hopkins and Dave Martens are working on an analysis to determine if they should piggy back with Colorado and revisit the compensation structure. A meeting will be held with the Executive Committee of national NAHRO next week. An update will be shared at the next Board meeting.

1. **Membership List and Dues**

Dave Martens and Daniel Murray have followed up with members with a past due amount. An updated list will be presented at the December meeting. Additionally, emails have been sent to members with a past due balance. The membership due structure will also be revisited.

1. **Sponsor Industry Partner Membership Program**

President Gladwell and Board Member Ismael Guerrero recently met with Yael Nyholm, a consultant with delet, inc. regarding a third-party assessment to determine if CONAHRO should proceed with hiring an outreach coordinator. The total cost of Ms. Nyholm’s proposal is $3,715.

Several Board Members, Lori Rosendahl, Peter Lifari and Masouda Omar offered to assist President Gladwell in meeting with consultant to narrow down the scope of work.

Don May made a motion to approve the proposal; seconded by Tami Fischer. All in favor.

1. **Advocacy Toolkit – next steps**

Dave Martens shared an update regarding efforts with Kim Iwanski to release the advocacy toolkit to CONAHRO members. The release may include an e-learning component either via video technology or in webinar format. Kim is still waiting for the data from some members of the CONAHRO Board.

**VII. New Business**

1. **IRGE Committee Sponsorship – Julie**

Julie Brewen shared an update regarding the United Nations World Urban Forum 9 (WUF9) in Kula Lumpur, Malaysia in February 2018.  Board members Julie Brewen, Don May and Tami Fischer will be representing NAHRO at the conference. As the current VP of National NAHRO’s International Research and Global Exchange Committee, Ms. Brewen will be leading conversations to ensure NAHRO can be an official member of the United States delegation at this event.  The Board approved a $3,000 sponsorship to offset the cost of the conference for the attendees.

1. **Service Officer Contract Renewal**

Contract for Service Officer, Dave Martens is coming up for renewal at end of the year. Typically, members of the CONAHRO Board and past and present committee members meet to conduct the review and determine renewal options. A report will be provided to the Board at the next meeting.

1. **2018 Operating Budget**

At the December Board meeting the 2018 operating budget will be presented for approval.

1. **National HAHRO Committee Reports/Business**

No meeting took place.

1. **Sharing Best** **Practices – Penny Hannegan**

Penny was not at the meeting to give the update.

**Other Business**

Lori Rosendahl shared an update regarding a meeting with the VA and other members of the affordable housing community to discuss status of VASH vouchers. The meeting is scheduled for 10/17/17 at the VA office and an update will be shared with the Board at the next meeting. Ed Talbot recommended CONAHRO pass a resolution to demonstrate its supports for availability of VASH vouchers.

Don May moved the motion, seconded by Ted Oritiz. Masouda Omar recused.

**VIII. Meeting Schedule**

**IX. Adjournment**

As there was no other business to conduct the meeting adjourned at 11:04 am.